1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2011, except for questions related to the current library director/manager (questions 1.32 through 1.37).

1.1 Library ID Number
6000426160

1.2 Library Name
Solvay Public Library

1.3 Name Status (State use only)
00 (for no change from previous year)

1.4 Structure Status (State use only)
00 (for no change from previous year)

1.5 Community
Solvay

1.6a Beginning Fiscal Reporting Year
06/01/2010

1.6b Beginning Local Fiscal Year
06/01/2010

1.7a Ending Fiscal Reporting Year
05/31/2011

1.7b Ending Local Fiscal Year
05/31/2011

1.8 Address Status
00 (for no change from previous year)

1.9 Street Address
615 Woods Road

1.10 City
Solvay

1.11 Zip Code
13209

1.12 Four-Digit Zip Code Extension
1679

1.13 Mailing Address
615 Woods Road

1.14 City
Solvay

1.15 Zip Code
13209

1.16 Four-Digit Zip Code Extension
1697

1.17 Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)
(315) 468-2441

1.18 Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)
(315) 468-0373

1.19 E-Mail Address to Contact the Library (Enter N/A if no e-mail address)
cburton@onlib.org

1.20 Library Home Page URL (Enter N/A if no home page URL)
www.solvaylibrary.org

1.21 Population Chartered to Serve (per 2000 Census)
6,845

1.22 Indicate the type of library as stated in the library's charter (select one):
PUBLIC

1.23 Indicate the area chartered to serve as stated in the library's charter (select one):
Village

1.24 During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract. Answer Y for Yes, N for No.
N

1.25 Indicate the type of charter the library currently holds (select one):
Absolute

1.26 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter
05/21/1903

1.27 Date the library was last registered
10/17/1907

1.28 Federal Employer Identification Number
300115992

1.29 County
Onondaga

1.30 School District
Solvay Union Free
NOTE: For questions 1.32 through 1.37, report all information for the current library director/manager.

1.32 Title of Library Director/Manager (select one): Ms.
1.33 First Name of Library Director/Manager Cara Jane
1.34 Last Name of Library Director/Manager Burton
1.35 NYS Public Librarian Certification Number 52256
1.36 E-mail Address of the Director/Manager cburton@onlib.org
1.37 Fax Number of the Director/Manager N/A
1.38 Does the library charge fees for library cards to people residing outside the system's service area? N
1.39 For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for each vote held. If no, go to question 1.40.

1. Name of municipality or district holding the vote N/A
2. Indicate the type of municipality or district holding the vote N/A
3. Was this a Chapter 414 (Ed. Law Â§259.1.b)? N/A
4. Dollar amount N/A
5. Was the vote successful? N/A
6. Date the vote was held (mm/dd/yyyy) N/A

1.40 For the fiscal year that ended in 2011, indicate the total percentage of the library's local public funding that was either subject to public vote(s) or that came from a previous appropriation(s) approved by public vote(s) still in effect. 0%

1.41 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for each contract. If no, go to question 1.42.

1. Name of contracting municipality or district N/A
2. Is this a written contractual agreement? N/A
3. Population of the geographic area served by this contract N/A
4. Dollar amount of contract N/A
5. Enter the appropriate code for range of services provided (select one): N/A

1.42 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection. N

2. LIBRARY COLLECTION
Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books
2.1 Adult Fiction Books 8,880
2.2 Adult Non-fiction Books 6,432
2.3 Total Adult Books (Total questions 2.1 & 2.2) 15,312
2.4 Children's Fiction Books 5,471
<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.5</td>
<td>Children's Non-fiction Books</td>
<td>5,126</td>
</tr>
<tr>
<td>2.6</td>
<td>Total Children's Books (Total questions 2.4 &amp; 2.5)</td>
<td>10,597</td>
</tr>
<tr>
<td>2.7</td>
<td>Total Cataloged Books (Total questions 2.3 &amp; 2.6)</td>
<td>25,909</td>
</tr>
<tr>
<td><strong>Other Print Materials</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.8</td>
<td>Total Uncataloged Books</td>
<td>0</td>
</tr>
<tr>
<td>2.9</td>
<td>Total Print Serials</td>
<td>1,903</td>
</tr>
<tr>
<td>2.10</td>
<td>All Other Print Materials</td>
<td>1,903</td>
</tr>
<tr>
<td>2.11</td>
<td>Total Other Print Materials (Total questions 2.8 through 2.10)</td>
<td>27,812</td>
</tr>
<tr>
<td><strong>ELECTRONIC MATERIALS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.13</td>
<td>Electronic Books</td>
<td>1</td>
</tr>
<tr>
<td>2.14</td>
<td>Local Databases</td>
<td>0</td>
</tr>
<tr>
<td>2.15</td>
<td>NOVELNY Databases</td>
<td>9</td>
</tr>
<tr>
<td>2.16</td>
<td>Other Databases</td>
<td>0</td>
</tr>
<tr>
<td>2.17</td>
<td>Total Databases (Total questions 2.14, 2.15 and 2.16)</td>
<td>9</td>
</tr>
<tr>
<td>2.18</td>
<td>Other Electronic Materials (includes all other materials in digital format such as e-serials, government documents, electronic files, reference tools, scores, maps, etc.)</td>
<td>0</td>
</tr>
<tr>
<td>2.19</td>
<td>Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)</td>
<td>10</td>
</tr>
<tr>
<td><strong>ALL OTHER MATERIALS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.20</td>
<td>Audio - Physical Units</td>
<td>1,508</td>
</tr>
<tr>
<td>2.21</td>
<td>Audio - Downloadable Titles</td>
<td>0</td>
</tr>
<tr>
<td>2.22</td>
<td>Video - Physical Units</td>
<td>2,243</td>
</tr>
<tr>
<td>2.23</td>
<td>Video - Downloadable Titles</td>
<td>0</td>
</tr>
<tr>
<td>2.24</td>
<td>All Other Materials (includes microform, films, slides, etc.)</td>
<td>74</td>
</tr>
<tr>
<td>2.25</td>
<td>Total Other Materials Holdings (Total questions 2.20 through 2.24)</td>
<td>3,825</td>
</tr>
<tr>
<td>2.26</td>
<td><strong>GRAND TOTAL HOLDINGS</strong> (Total questions 2.12, 2.19 and 2.25)</td>
<td>31,647</td>
</tr>
<tr>
<td><strong>CURRENT SERIAL SUBSCRIPTIONS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.27</td>
<td>Current Print Serial Subscriptions</td>
<td>83</td>
</tr>
<tr>
<td><strong>ADDITIONS TO HOLDINGS</strong> - Do not subtract withdrawals or discards.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.28</td>
<td>Cataloged Books</td>
<td>3,932</td>
</tr>
<tr>
<td>2.29</td>
<td>All Other Print Materials</td>
<td>795</td>
</tr>
<tr>
<td>2.30</td>
<td>Electronic Materials</td>
<td>0</td>
</tr>
<tr>
<td>2.31</td>
<td>All Other Materials</td>
<td>807</td>
</tr>
<tr>
<td>2.32</td>
<td>Total Additions (Total questions 2.28 through 2.31)</td>
<td>5,534</td>
</tr>
</tbody>
</table>

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.49 through 3.57 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.48 for the 2011 calendar year.

### LIBRARY SPONSORED PROGRAMS

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1</td>
<td>Adult Program Sessions</td>
<td>19</td>
</tr>
<tr>
<td>3.2</td>
<td>Young Adult Program Sessions</td>
<td>19</td>
</tr>
<tr>
<td>3.3</td>
<td>Children's Program Sessions</td>
<td>59</td>
</tr>
<tr>
<td>3.4</td>
<td>All Other Program Sessions</td>
<td>5</td>
</tr>
<tr>
<td>3.5</td>
<td>Total Number of Program Sessions (Total questions 3.1 through 3.4)</td>
<td>102</td>
</tr>
<tr>
<td>3.6</td>
<td>Adult Program Attendance</td>
<td>356</td>
</tr>
<tr>
<td>3.7</td>
<td>Young Adult Program Attendance</td>
<td>48</td>
</tr>
</tbody>
</table>
### SUMMER READING PROGRAM

#### 3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2011 (check all that apply):

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td>Program(s) for children</td>
<td>Yes</td>
</tr>
<tr>
<td>b</td>
<td>Program(s) for young adults</td>
<td>Yes</td>
</tr>
<tr>
<td>c</td>
<td>Summer Reading at New York Libraries name and/or logo used</td>
<td>Yes</td>
</tr>
<tr>
<td>d</td>
<td>Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)</td>
<td>Yes</td>
</tr>
<tr>
<td>e</td>
<td>N/A</td>
<td>Yes</td>
</tr>
</tbody>
</table>

#### 3.12 Library outlets offering the summer reading program

<p>| | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td></td>
<td>1</td>
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</tbody>
</table>

#### 3.13 Children registered for the library's summer reading program

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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<tbody>
<tr>
<td></td>
<td>43</td>
</tr>
</tbody>
</table>

#### 3.14 Young adults registered for the library’s summer reading program

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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<tbody>
<tr>
<td></td>
<td>51</td>
</tr>
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</table>

#### 3.15 Total number registered for the library’s summer reading program (total 3.13 + 3.14)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td></td>
<td>94</td>
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</tbody>
</table>

#### 3.16 Children's program sessions - Summer 2011

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td></td>
<td>10</td>
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#### 3.17 Young adult program sessions - Summer 2011

<p>| | |</p>
<table>
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<th></th>
<th></th>
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<tbody>
<tr>
<td></td>
<td>8</td>
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</table>

#### 3.18 Total program sessions - Summer 2011 (total 3.16 + 3.17)

<p>| | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td></td>
<td>18</td>
</tr>
</tbody>
</table>

#### 3.19 Children's program attendance - Summer 2011

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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<tbody>
<tr>
<td></td>
<td>103</td>
</tr>
</tbody>
</table>

#### 3.20 Young adult program attendance - Summer 2011

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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<tbody>
<tr>
<td></td>
<td>131</td>
</tr>
</tbody>
</table>

#### 3.21 Total program attendance - Summer 2011 (total 3.19 + 3.20)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td></td>
<td>234</td>
</tr>
</tbody>
</table>

### COLLABORATORS

#### 3.22 Public school district(s) and/or BOCES

<p>| | |</p>
<table>
<thead>
<tr>
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<th></th>
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<tbody>
<tr>
<td></td>
<td>3</td>
</tr>
</tbody>
</table>

#### 3.23 Non-public school(s)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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<tbody>
<tr>
<td></td>
<td>2</td>
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</tbody>
</table>

#### 3.24 Childcare center(s)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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<tbody>
<tr>
<td></td>
<td>1</td>
</tr>
</tbody>
</table>

#### 3.25 Summer camp(s)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td></td>
<td>1</td>
</tr>
</tbody>
</table>

#### 3.26 Municipality/Municipalities

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2</td>
</tr>
</tbody>
</table>

#### 3.27 Literacy provider(s)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
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</tbody>
</table>

#### 3.28 Other (describe using the State note)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
</tr>
</tbody>
</table>

#### 3.29 Total Collaborators (total 3.22 through 3.28)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>9</td>
</tr>
</tbody>
</table>

### EARLY LITERACY PROGRAMS

#### 3.30 Did the library offer early literacy programs? (Enter Y for Yes, N for No)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>N</td>
</tr>
</tbody>
</table>

#### 3.31 Indicate age group(s) (check all that apply):

<table>
<thead>
<tr>
<th></th>
<th>Birth - school entry</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b</td>
<td>Parents and Caregivers</td>
<td>No</td>
</tr>
<tr>
<td>c</td>
<td>N/A</td>
<td>Yes</td>
</tr>
<tr>
<td>d</td>
<td>Ages birth to school entry program sessions</td>
<td>0</td>
</tr>
<tr>
<td>e</td>
<td>Parent and/or caregiver program sessions</td>
<td>0</td>
</tr>
<tr>
<td>f</td>
<td>Total program sessions (total 3.32 + 3.33)</td>
<td>0</td>
</tr>
<tr>
<td>g</td>
<td>Ages birth to school entry program attendance</td>
<td>0</td>
</tr>
<tr>
<td>h</td>
<td>Parent and/or caregiver program attendance</td>
<td>0</td>
</tr>
<tr>
<td>i</td>
<td>Total program attendance (total 3.35 + 3.36)</td>
<td>0</td>
</tr>
</tbody>
</table>

#### 3.38 Collaborators (check all that apply):

<table>
<thead>
<tr>
<th></th>
<th>Childcare center(s)</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b</td>
<td>Public School District(s) and/or BOCES</td>
<td>No</td>
</tr>
<tr>
<td>c</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
c. Non-Public School(s) No
d. Other (describe using the State note) No
e. N/A Yes

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)
3.39 Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No) Y
3.40 Children's program sessions 0
3.41 Young adult program sessions 0
3.42 Adult program sessions 78
3.43 Total program sessions (total 3.40 + 3.41 + 3.42) 78
3.44 Children's program attendance 0
3.45 Young adult program attendance 0
3.46 Adult program attendance 78
3.47 Total program attendance (total 3.44 + 3.45 + 3.46) 78
3.48 Collaborators (check all that apply):
a. Literacy NY (Literacy Volunteers of America) Yes
b. Public School District(s) and/or BOCES No
c. Non-Public School(s) No
d. Other (describe using the State note) No
e. N/A No

LIBRARY USE
3.49 Library visits (total annual attendance) 53,469
3.50 Registered resident borrowers 5,027
3.51 Registered non-resident borrowers 0

WRITTEN POLICIES (Answer Y for Yes, N for No)
3.52 Does the library have an open meeting policy? Y
3.53 Does the library have a policy protecting the confidentiality of library records? Y
3.54 Does the library have an Internet use policy? Y
3.55 Does the library have a disaster policy? Y

ACCESSIBILITY (Answer Y for Yes, N for No)
3.56 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? Y
3.57 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)? N

4. LIBRARY TRANSACTIONS
Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION
4.1 Adult Fiction Books 25,526
4.2 Adult Non-fiction Books 15,298
4.3 Total Adult Books (Total questions 4.1 & 4.2) 40,824
4.4 Children's Fiction Books 14,156
4.5 Children's Non-fiction Books 6,460
4.6 Total Children's Books (Total questions 4.4 & 4.5) 20,616
4.7 Total Cataloged Book Circulation (Total question 4.3 & 4.6) 61,440

CIRCULATION OF OTHER MATERIALS
### 4.8 Circulation of Adult Other Materials
37,800

### 4.9 Circulation of Children's Other Materials
7,697

### 4.10 Total Circulation of Other Materials (Total questions 4.8 & 4.9)
45,497

### 4.11 Grand Total Circulation Transactions (Total questions 4.7 & 4.10)
106,937

### 4.12 Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)
28,313

#### REFERENCE TRANSACTIONS

### 4.13 Total Reference Transactions
1,000

#### INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

### 4.14 TOTAL MATERIALS RECEIVED
29,772

#### INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

### 4.15 TOTAL MATERIALS PROVIDED
25,648

### 5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2011.

#### SYSTEMS AND SERVICES

### 5.1 Automated circulation system?
Y

### 5.2 Online public access catalog (OPAC)?
Y

### 5.3 Electronic access to the OPAC from outside the library?
Y

### 5.4 Annual number of visits to the library's web site
3,650

### 5.5 Does the library use Internet filtering software on any computer?
Y

### 5.6 Number of uses (sessions) of public Internet computers per year
10,011

### 5.7 Name of the person at the library to contact regarding Information Technology (IT) services
Cara Burton

### 5.8 IT contact's telephone number (enter 10 digits only and hit the Tab key)
(315) 468-2441

### 5.9 IT contact's email address
cburton@onlib.org

### 6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

#### FTE (FULL-TIME EQUIVALENT CALCULATION)

### 6.1 The number of hours per workweek used to compute FTE for all paid library personnel in this section.
40

#### BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

### 6.2 Library Director (certified)
1

### 6.3 Vacant Library Director (certified)
0

### 6.4 Librarian (certified)
1

### 6.5 Vacant Librarian (certified)
0

### 6.6 Library Manager (not certified)
0

### 6.7 Vacant Library Manager (not certified)
0

### 6.8 Library Specialist/Paraprofessional (not certified)
0

### 6.9 Vacant Library Specialist/Paraprofessional (not certified)
0

### 6.10 Other Staff
6

### 6.11 Vacant Other Staff
0

### 6.12 TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)
8.00

### 6.13 VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)
0.00

#### SALARY INFORMATION
7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2011.

7.1 1. Is governed by board-approved written bylaws. Y
7.2 2. Has a board-approved written long range plan of service. Y
7.3 3. Presents an annual report to the community. Y
7.4 4. Has board-approved written policies. Y
7.5 5. Presents an annual written budget to appropriate funding agencies. Y
7.6 6. Periodically evaluates the effectiveness of the collection and services in meeting community needs. Y
7.7 7. Is open the minimum standard number of public service hours for population served. (see instructions) Y

8. Maintains a facility to meet community needs, including adequate:

7.8 8a. space Y
7.9 8b. lighting Y
7.10 8c. shelving Y
7.11 8d. seating Y
7.12 8e. restroom (see instructions) Y

9. Has the equipment and connections necessary to facilitate access to information:

7.13 9a. telephone Y
7.14 9b. photocopier (see instructions) Y
7.15 9c. microcomputer or terminal Y
7.16 9d. printer Y
7.17 9e. telefacsimile capability (see instructions) Y
7.18 10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number. Y
7.19 11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions) Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1 Main Library 1
8.2 Branches 0
8.3 Bookmobiles 0
8.4 Other Outlets 0
8.5 TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4) 1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6 Minimum Weekly Total Hours - Main Library 60
8.7 Minimum Weekly Total Hours - Branch Libraries 0
8.8 Minimum Weekly Total Hours - Bookmobiles

8.9 Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)

8.10 Annual Total Hours - Main Library

8.11 Annual Total Hours - Branch Libraries

8.12 Annual Total Hours - Bookmobiles

8.13 Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for each main library, branch or bookmobile.

1. Outlet Name
2. Outlet Name Status
3. Street Address
4. Outlet Street Address Status
5. City
6. Zip Code
7. Four-Digit Zip Code Extension
8. Phone (enter 10 digits only)
9. Fax Number (enter 10 digits only)
10. E-mail Address
11. Outlet URL
12. County
13. Outlet Type Code (select one):
14. Public Service Hours Per Year for This Outlet
15. Number of Weeks This Outlet is Open
16. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?
17. Is the meeting space available for public use even when the outlet is closed?
18. Total number of non-library sponsored programs, meetings and/or events at this outlet
19. Enter the appropriate outlet code (select one):
20. Who owns this outlet building?
21. Who owns the land on which this outlet is built?
22. Indicate the year this outlet was initially constructed
23. Indicate the year this outlet underwent a major renovation costing $25,000 or more
24. Square footage of the outlet
25. Total number of Internet terminals at this outlet used by the general public
26. Type of connection on the outlet's public Internet computers
27. Maximum download speed on the outlet's public access Internet computers only
28. Maximum upload speed on the outlet's public access Internet computers only
29. Internet Provider
30. WiFi Access (click the hyperlink for types of WiFi Access)
31. Does the outlet have interactive videoconferencing capability for public use? N
32. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? Y
33. Is every public part of the outlet accessible to a person in a wheelchair? Y
34. LIBID 6000426160
35. FSCSID NY0495
36. Metropolitan Status Code NC
37. Number of Bookmobiles in the Bookmobile Outlet Record 0
38. Outlet Structure Status 00 (for no change from previous year)

10. OFFICERS AND TRUSTEES
Report information about trustee meetings as of December 31, 2011. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS
10.1 Total number of board meetings held during calendar year (January 1, 2011 to December 31, 2011) 12
10.2 Number of voting library board positions stated in the library's charter. 7
10.3 Number of current voting positions on library board. 7

BOARD MEMBER SELECTION
10.4 Enter Board Member Selection Code (select one): A - board members are appointed by municipality(ies)

List Officers and Board Members for the 2012 Calendar Year. Complete one record for each board member.

BOARD PRESIDENT
10.5 Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant Mrs.
10.6 First Name Lorraine
10.7 Last Name Page
10.8 Mailing Address 212 Alice Ave
10.9 City Solvay
10.10 Zip Code (5 digits only) 13209
10.11 Phone (enter 10 digits only) (315) 468-3473
10.12 E-mail Address
10.13 Term Expires - Month
10.14 Term Expires - Year (yyyy) 2012
10.15 The date the Oath of Office was taken (mm/dd/yyyy) 04/24/2009
10.16 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)

1. Title of Board Member (select one): Ms.
2. First Name of Board Member Cindy
3. Last Name of Board Member Cook
4. Mailing Address 37 Heritage Circle
5. City Solvay
6. Zip Code (5 digits only) 13209
7. E-mail address N/A
8. Office Held or Trustee Trustee
Mr.  1. Title of Board Member (select one):  
John  2. First Name of Board Member  
Briggman  3. Last Name of Board Member  
330 Darrow Avenue  4. Mailing Address  
Solvay  5. City  
13209  6. Zip Code (5 digits only)  
N/A  7. E-mail address  
Vice President  8. Office Held or Trustee  
July  9. Term Expires  
2012  10. Term Expires - Year (yyyy)  
04/02/2009  11. The date the Oath of Office (mm/dd/yyyy) was taken  
12. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)  

Patrick  1. Title of Board Member (select one):  
O'Neill  2. First Name of Board Member  
213 Montrose Ave  3. Last Name of Board Member  
Solvay  4. Mailing Address  
13209  5. City  
n/a  6. Zip Code (5 digits only)  
Trustee  7. E-mail address  
September  8. Office Held or Trustee  
2010  9. Term Expires  

Mary  1. Title of Board Member (select one):  
Kocher  2. First Name of Board Member  
304 Westvale Road  3. Last Name of Board Member  
Solvay  4. Mailing Address  
13219  5. City  
N/A  6. Zip Code (5 digits only)  
Treasurer  7. E-mail address  
April  8. Office Held or Trustee  
2013  9. Term Expires  
05/13/2003  10. Term Expires - Year (yyyy)  
11. The date the Oath of Office (mm/dd/yyyy) was taken  
12. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)  

Jessica  1. Title of Board Member (select one):  
Mathews  2. First Name of Board Member  
407 Piercefield Dr.  3. Last Name of Board Member  

5. City
6. Zip Code (5 digits only)
7. E-mail address
8. Office Held or Trustee
9. Term Expires
10. Term Expires - Year (yyyy)
11. The date the Oath of Office (mm/dd/yyyy) was taken
12. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)

1. Title of Board Member (select one):
2. First Name of Board Member
3. Last Name of Board Member
4. Mailing Address
5. City
6. Zip Code (5 digits only)
7. E-mail address
8. Office Held or Trustee
9. Term Expires
10. Term Expires - Year (yyyy)
11. The date the Oath of Office (mm/dd/yyyy) was taken
12. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR.

LOCAL PUBLIC FUNDS
Specify by name the municipalities or districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.

Y

1. Source of Funds
2. Name of funding County, Municipality or District
3. Amount
4. Subject to Public Vote
5. Written Contractual Agreement

1. Source of Funds
2. Name of funding County, Municipality or District
3. Amount
4. Subject to Public Vote
5. Written Contractual Agreement

Village
Solvay
$303,373
N
Y

Town
Geddes
$50,000
N
N

11.2 TOTAL LOCAL PUBLIC FUNDS

$353,373

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3 Local Library Services Aid (LLSA)
11.4 Central Library Aid (CLDA and/or CBA)
11.5 Additional State Aid received from the System
11.6 Federal Aid received from the System
11.7 Other Cash Grants

$1,754
$0
$0
$0
$0

TOTAL SYSTEM CASH GRANTS

$0
<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.8</td>
<td>(Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)</td>
</tr>
<tr>
<td>11.9</td>
<td>State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants</td>
</tr>
<tr>
<td>11.10</td>
<td>LSTA</td>
</tr>
<tr>
<td>11.11</td>
<td>Other Federal Aid</td>
</tr>
<tr>
<td>11.12</td>
<td>TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)</td>
</tr>
<tr>
<td>11.13</td>
<td>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</td>
</tr>
<tr>
<td>11.14</td>
<td>Gifts and Endowments</td>
</tr>
<tr>
<td>11.15</td>
<td>Fund Raising</td>
</tr>
<tr>
<td>11.16</td>
<td>Income from Investments</td>
</tr>
<tr>
<td>11.17</td>
<td>Library Charges</td>
</tr>
<tr>
<td>11.18</td>
<td>Other</td>
</tr>
<tr>
<td>11.19</td>
<td>TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)</td>
</tr>
<tr>
<td>11.20</td>
<td>TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)</td>
</tr>
<tr>
<td>11.21</td>
<td>BUDGET LOANS</td>
</tr>
<tr>
<td>11.22</td>
<td>From Capital Fund (Same as Question 14.8)</td>
</tr>
<tr>
<td>11.23</td>
<td>From Other Funds</td>
</tr>
<tr>
<td>11.24</td>
<td>TOTAL TRANSFERS (Add Questions 11.22 and 11.23)</td>
</tr>
<tr>
<td>11.25</td>
<td>BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2011 (Same as Question 12.38 of previous year if fiscal year has not changed)</td>
</tr>
<tr>
<td>11.26</td>
<td>GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)</td>
</tr>
</tbody>
</table>

### 12. OPERATING FUND DISBURSEMENTS

#### STAFF EXPENDITURES

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.1</td>
<td>Certified Librarians</td>
</tr>
<tr>
<td>12.2</td>
<td>Other Staff</td>
</tr>
<tr>
<td>12.3</td>
<td>Total Salaries &amp; Wages Expenditures (Add Questions 12.1 and 12.2)</td>
</tr>
<tr>
<td>12.4</td>
<td>Employee Benefits Expenditures</td>
</tr>
<tr>
<td>12.5</td>
<td>Total Staff Expenditures (Add Questions 12.3 and 12.4)</td>
</tr>
</tbody>
</table>

#### COLLECTION EXPENDITURES

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.6</td>
<td>Print Materials Expenditures</td>
</tr>
<tr>
<td>12.7</td>
<td>Electronic Materials Expenditures</td>
</tr>
<tr>
<td>12.8</td>
<td>Other Materials Expenditures</td>
</tr>
<tr>
<td>12.9</td>
<td>Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)</td>
</tr>
</tbody>
</table>

#### CAPITAL EXPENDITURES FROM OPERATING FUNDS

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.10</td>
<td>From Local Public Funds (71PF)</td>
</tr>
</tbody>
</table>
12.11 From Other Funds (71OF)  
12.12 Total Capital Expenditures (Add Questions 12.10 and 12.11)  

**OPERATION AND MAINTENANCE OF BUILDINGS**

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.13</td>
<td>From Local Public Funds (72PF)</td>
<td>$0</td>
</tr>
<tr>
<td>12.14</td>
<td>From Other Funds (72OF)</td>
<td>$0</td>
</tr>
<tr>
<td>12.15</td>
<td>Total Repairs (Add Questions 12.13 and 12.14)</td>
<td>$0</td>
</tr>
<tr>
<td>12.16</td>
<td>Other Disbursements for Operation &amp; Maintenance of Buildings</td>
<td>$3,476</td>
</tr>
<tr>
<td>12.17</td>
<td>Total Operation &amp; Maintenance of Buildings (Add Questions 12.15 and 12.16)</td>
<td>$3,476</td>
</tr>
</tbody>
</table>

**MISCELLANEOUS EXPENSES**

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.18</td>
<td>Office and Library Supplies</td>
<td>$26,551</td>
</tr>
<tr>
<td>12.19</td>
<td>Telecommunications</td>
<td>$7,455</td>
</tr>
<tr>
<td>12.20</td>
<td>Binding Expenses</td>
<td>$0</td>
</tr>
<tr>
<td>12.21</td>
<td>Postage and Freight</td>
<td>$495</td>
</tr>
<tr>
<td>12.22</td>
<td>Other Miscellaneous</td>
<td>$9,908</td>
</tr>
<tr>
<td>12.23</td>
<td>Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)</td>
<td>$44,409</td>
</tr>
<tr>
<td>12.24</td>
<td>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</td>
<td>$0</td>
</tr>
</tbody>
</table>

**DEBT SERVICE**

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.25</td>
<td>From Local Public Funds (73PF)</td>
<td>$0</td>
</tr>
<tr>
<td>12.26</td>
<td>From Other Funds (73OF)</td>
<td>$0</td>
</tr>
<tr>
<td>12.27</td>
<td>Total (Add Questions 12.25 and 12.26)</td>
<td>$0</td>
</tr>
<tr>
<td>12.28</td>
<td>Budget Loans (Principal and Interest)</td>
<td>$0</td>
</tr>
<tr>
<td>12.29</td>
<td>Short-Term Loans</td>
<td>$0</td>
</tr>
<tr>
<td>12.30</td>
<td>Total Debt Service (Add Questions 12.27, 12.28 and 12.29)</td>
<td>$0</td>
</tr>
<tr>
<td>12.31</td>
<td>TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)</td>
<td>$395,151</td>
</tr>
</tbody>
</table>

**TRANSFERS**

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.32</td>
<td>From Local Public Funds (76PF)</td>
<td>$0</td>
</tr>
<tr>
<td>12.33</td>
<td>From Other Funds (76OF)</td>
<td>$0</td>
</tr>
<tr>
<td>12.34</td>
<td>Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8)</td>
<td>$0</td>
</tr>
<tr>
<td>12.35</td>
<td>Transfer to Other Funds</td>
<td>$0</td>
</tr>
<tr>
<td>12.36</td>
<td>TOTAL TRANSFERS (Add Questions 12.34 and 12.35)</td>
<td>$0</td>
</tr>
<tr>
<td>12.37</td>
<td>TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36)</td>
<td>$395,151</td>
</tr>
<tr>
<td>12.38</td>
<td>BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2011</td>
<td>-$9,437</td>
</tr>
<tr>
<td>12.39</td>
<td>GRAND TOTAL DISBURSEMENTS, TRANSFERS &amp; BALANCE (Add Questions 12.37 and 12.38; same as Question 11.26)</td>
<td>$385,714</td>
</tr>
</tbody>
</table>

**ASSURANCE**
12.40 The Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).

02/13/2012

FISCAL AUDIT

12.41 Last audit performed (mm/dd/yyyy) 05/31/2011
12.42 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) 06/01/2010-05/31/2010
12.43 Indicate type of audit (select one): Private Accounting Firm

CAPITAL FUND

12.44 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. N

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. ROUND TO THE NEAREST DOLLAR.

REVENUES FROM LOCAL SOURCES
13.1 Revenues from Local Government Sources $0
13.2 All Other Revenues from Local Sources $0
13.3 Total Revenues from Local Sources (Add Questions 13.1 and 13.2) $0

STATE AID FOR CAPITAL PROJECTS
13.4 State Aid Received for Construction $0
13.5 Other State Aid $0
13.6 Total State Aid (Add Questions 13.4 and 13.5) $0

FEDERAL AID FOR CAPITAL PROJECTS
13.7 TOTAL FEDERAL AID $0

INTERFUND REVENUE
13.8 Transfer from Operating Fund (Same as Question 12.34) $0
13.9 Total Revenues (Add Questions 13.3, 13.6, 13.7 and 13.8) $0
13.10 Non-Revenue Receipts $0
13.11 Total Cash Receipts (Add Questions 13.9 and 13.10) $0
13.12 Balance in Capital Fund - Beginning Balance for Fiscal Year Ending 2011 (Same as Question 14.11 of previous year, if fiscal year has not changed) $0
13.13 Total Cash Receipts and Balance (Add Questions 13.11 and 13.12; same as Question 14.12) $0

14. CAPITAL FUND DISBURSEMENTS

PROJECT EXPENDITURES
14.1 Construction $0
14.2 Incidental Construction $0

Other Disbursements
14.3 Purchase of Buildings $0
14.4 Interest $0
14.5 Collection Expenditures $0
14.6 Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5) $0
14.7 Total Project Expenditures (Add Questions 14.1, 14.2 and 14.6) $0
14.8 Transfer to Operating Fund (Same as Question 11.22) $0
14.9 NON-PROJECT EXPENDITURES $0
14.10 TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9) $0
14.11 BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2011 $0
14.12 TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13) $0

15. FEDERAL TOTALS

All questions in Part 15 are calculated. Locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1 Total ALA-MLS 2.00
15.2 Total Librarians 2.00
15.3 All Other Paid Staff 6.00
15.4 Total Paid Employees 8.00
15.5 State Government Revenue $1,754
15.6 Federal Government Revenue $0
15.7 Other Operating Revenue $17,020
15.8 Total Operating Revenue $372,147
15.9 Other Operating Expenditures $47,885
15.10 Total Operating Expenditures $395,151
15.11 Total Capital Expenditures $0
15.12 Print Materials 27,812
15.13 Total Registered Borrowers 5,027
15.14 Other Capital Revenue and Receipts $0
15.15 Total Number of Internet Terminals Used by the General Public 11

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1 LIB ID 6000426160
16.2 Interlibrary Relationship Code ME
16.3 Legal Basis Code CI
16.4 Administrative Structure Code SO
16.5 FSCS Public Library Definition Y
16.6 Geographic Code OTH
16.7 FSCS ID NY0495

SUGGESTED IMPROVEMENTS

Library Name: Solvay Public Library
Library System: Onondaga County Public Library

Name of Person Completing Form:
Phone Number:
Please share with us your suggestions for improving the Annual Report.
Thank you!